Appendix 3

1.1 Wellbeing and Youth Activity Fund - Project Summary

| Project Name | Money Buddies – Headingley Community Hub |
|--------------------|--|
| Amount applied for | £2,475.50 |
| Lead Organisation | Burmantofts Community Projects |
| Ward/Neighbourhood | Headingley and Hyde Park |

| Community Plan Objective Best City for Communities Best City for Health and Wellbeing |
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Project Summary

Money Buddies are trained volunteers who provide a handholding service in order to empower members of the public wishing maximise their income, volunteers can support clients in a number of ways including

- Switch utility suppliers (gas/electric/broadband/phone) on-line;
- Apply for grants such as Discretionary Housing Payments (where there are under occupancy issues), Yorkshire Water Community Trust, British Gas Energy Trust etc;
- Develop budgets or financial statements using software such as CASH flow which is designed for this;
- Report illegal loan sharks in a confidential environment
- Apply for Credit Union accounts, such as budgeting accounts on-line
- Explore other ways of saving money such as looking at websites like 'Freecycle' to see what is going for free, if people need items of furniture for example.
- Breaking Barriers and supporting clients into Debt advice who would otherwise be apprehensive or uncertain
 of accessing debt advice
- Supporting clients by facilitating access to the Benefit Buddy Service —which helps clients complete Benefit Forms and supports clients by accompanying clients at appeals and assessments.

The funding which we are applying for will fund One Money Buddies for 12 months to be based at locations in Inner North West Leeds. The venue will be:

Headingley Community Hub

The venue can change at the request of Inner North West Committee. Money Buddies would need access to a private and confidential room, with Internet, telephone and Computer access.

The funding will cover the management, supervision, training, support and delivery of the Money Buddies Service for twelve months. The number of sessions attended will be 40 per annum (pro rata). Partners on the West Leeds Debt Forum have identified a need for this service, based on their experience of supporting people on low incomes and those facing financial hardship. This Money Buddy proposal is designed to complement existing advice provision across the wedge; the Money Buddy volunteers will take referrals from advice providers such as Leeds Citizens Advice Bureau and One Stop Centre Customer Service staff.

All Money Buddies will be able to book appointments for clients needing specialist advice.

The proposal fits a gap in provision in that it offers one to one, face to face support for clients and will reduce the pressure on specialist debt advice services in Leeds. The pilot in East Leeds demonstrated that Money Buddies have led to a reduction in the number of revolving door clients seen by advice providers and this has continued to be the case throughout 2017.

Ebor Gardens Advice Centre will train and support volunteers to become Money Buddies. All volunteers receive regular supervision and reviews of their objectives along with an annual appraisal. Volunteers can go on to gain QCF (previously known as NVQ) level 2 qualification in Gateway Assessment and QCF level 3 in Legal Advice. There is no cost to EGAC or the volunteers for this and all expenses are reimbursed.

EGAC is a member of Advice Leeds; Leeds City Council (LCC) Financial Inclusion Steering Group; LCC Financial Literacy Group; Voluntary Action Leeds Steering Group as well East, West, South and North Leeds Debt Forums. The project has received national recognition winning The Institute of Money Advisers Award for the Best Financial Capability Project 2014 and The Centre For Social Justice –Debt Award 2017. EGAC has been nominated by Leeds City Council Staff for Partner of the Year Award 2016, 2017.

In addition and with the advent of Universal Credit roll out due in October 2018 a new service which is aimed to support clients with benefit applications is being developed-Benefit Buddies. Currently South Leeds clients can access this service at the Money Advice Centre (formerly Ebor Gardens Advice Centre). The aim is to bring the Benefit Buddy service to Outreach Centres.

When will the project run?

The project will run for 12 months.

If funding is approved, a volunteer will be trained and then the service will begin. The programme will start in 2018 and into 2019.

Targets for the project and how success will be measured

Increase in wellbeing of clients; this is recorded on our case recording system as a rating of how clients feel about their well- being and financial future before and after seeing a Money Buddy.

Financial capability skills enhanced; clients rate how they feel their budgeting knowledge has improved after seeing a Money Buddy. Recorded on our case recording system.

The overall outcome for the project will be measured in terms of the improved financial situation of Money Buddy clients. The measurable outcomes include:

- Amount of unclaimed benefit gained
- Amount of money saved through utility switching
- Amount of grants secured (DHP etc)
- Number of people supported to develop a manageable household budget
- Number of clients supported to negotiate with creditors
- Number of referrals made to Illegal loan shark team
- Number of people support to open Credit Union accounts and Budgeting Accounts
- Value of free goods secured.

There will be positive outcomes for the Money Buddy Volunteers in terms of their personal development, gaining skills, experience and qualifications and moving towards paid employment.

The other achievement will be to improve access to specialist advice services in West Leeds through the network of Money Buddies who will be able to refer people into these services and book appointments for clients.

How the project will be promoted and/or participation encouraged

Money Buddies will be promoted through the West Leeds Debt Forum and local Facebook page- where applicable Partners on the West Leeds Debt Forum will promote the service within their networks and to their clients. Printed publicity will be displayed in ley local venues including all the One Stop Centres and venues with Advice provision.

There is also a Money Buddies website and Facebook page.

Exit strategy/How the project will continue after the funding

At the end of funding, subject to a formal evaluation of the project, we will seek further funding to continue the project.

Other organisations involved

Leeds City Council One Stop Centres – Providing meeting venue for Money Buddies and clients and also referrals in and out of the service.

West Leeds Debt Forum – Providing local coordination for the project, liaising with EGAC, recruiting volunteers, publicising the service.

| Financial Information | |
|---------------------------------------|---------------------------|
| Revenue funding requested | £2,475.50 |
| Total cost of project | £5,351.10 |
| Match funding/Other funding sources | £2,875.60 volunteer hours |
| Available Funds in Group Bank Account | |
| Funding received since 2010 | |

| Full Breakdown of Costs | | | |
|--------------------------------------|---|---------------------------------|------------------|
| Item | Wellbeing | Other (with funding body) | Date of Decision |
| Money Buddy Supervision | £865 (= 1 hour per week x 52 weeks) | | |
| Telephone Consultancy | £287.50 (= 1/2 hour per week x 52 weeks) | | |
| Management Time | £351 (= 1/2 hour per week x 52 weeks) | | |
| Admin Time | £252 (= 1/2 hour per week x 52 weeks) | | |
| Volunteer Expenses | £168 (based on a day rider over 40 weeks) | | |
| Volunteer Expenses (training) | £26 (to allow subsistence for training) | | |
| Stationery costs | £59 | | |
| AdvicePro system | £200 (per money buddy) | | |
| Money Buddy Training | £150 | | |
| Money Buddy Banner | £99 | | |
| Personal Alarms (police recommended) | £15 | | |
| Portable first aid kits | £3 | | |
| Tota | el: £2,475.50 | | |

| Details of volunteers | |
|-----------------------|---|
| Volunteer role | One Volunteer Money Buddy 260hrs x £11.06 an hour = £2,875.60 |

Communities Team Comments

Money Buddies have also submitted a small grant application for £223.38. This is for the hire of a room at Little London Community Centre and is not related to the Money Buddy at Headingley Hub.

1.2 Wellbeing and Youth Activity Fund - Project Summary

| Project Name | Carnival Mash Up Returns |
|--------------------|---|
| Amount applied for | £6,590 |
| Lead Organisation | Geraldine Connor Foundation (GCF) |
| Ward/Neighbourhood | Headingley, Hyde Park, Woodhouse and Weetwood |

| Community Plan Objective Support children and young people to be engaged, active and inspired |
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Project Summary

Building on the success of last year's project, they will deliver a multi arts *Carnival Mash Up* for 60 children and young people aged between 8 and 17 years from the inner north west area.

Option 1

Carnival Mash Up takes place later in the summer holidays, week beginning the 20th August (venue tbc) leading up to Leeds West Indian Carnival. Delivering recruitment work in schools/community settings prior to the holidays would be challenging.

Option 2

The week of activity takes place in the October half term holidays, Monday 29th October – Friday 2nd November (venue tbc). With recruitment taking place in school/community settings from September. The theme of the activity could still be around Carnival Cultures but the exit route for the children and young people would be the Windrush project, which GCF are currently in the 2nd year of delivering. GCF could work with children and young people on developing a different theme for the week of activity if required.

To ensure they will reach and work with a broad range of children and young people within this area they will deliver 8 taster sessions in education and community settings to inspire, engage and motivate children and young people to take part. Those who enjoy the *Carnival Mash Up* will have the opportunity to perform as part of a carnival troupe in Leeds West Indian Carnival.

Our aim is to introduce the artforms and culture (music, dance, costume and cuisine) that make up carnival to more children and young people in the city. Celebrating carnival is both a European and Afro Caribbean tradition and through this project they will explore with the children and young people what this means for them and their own cultural heritage.

Experience and evaluation from last year's project and consultation with young people at Leeds City Academy has told them that the days needs to be broken down into shorter sessions and rotated around the different artforms more frequently. The participants wanted an opportunity to be more creative and involved in the planning of the activity. The young people also had an interest in cooking and trying different food. It was important to the young people to have space to "play out" at break times, have social time for themselves.

When will the project run?

Summer Holidays or October half term

How many people can attend? Is there a cost to attend?

60 young people

Targets for the project and how success will be measured

- Delivering 8 (3 hour/half day) taster sessions in education and community settings, reaching approximately 500 children and young people.
- Recruit 60 young people from the inner north west area from diverse backgrounds to take part in Carnival Mash Up.
- The children and young people will participate in healthy, physical activity that promotes diversity and will enable them to be creative, express themselves, have fun and grow in confidence.

How the project will be promoted and/or participation encouraged

Deliver taster sessions in education and community settings. These participatory sessions will assist the recruitment for Carnival Mash Up. The taster sessions will be a participatory workshop introducing carnival arts (a mixture of music, dance and costume), word of mouth, Social Media. Promote Carnival Mash Up and the taster sessions through our established social media channels including; facebook, twitter and Instagram, through the following networks; Breeze, Child Friendly Leeds, Libraries, sports centres, artforms arts networks, local lisitings and community committee facebook pages, flyers and posters distributed to schools (primary and secondary).

Exit strategy/How the project will continue after the funding

They will actively signpost children and young people during the week onto further arts activity in their local area.

Other organisations involved

GCF will consult with Sheila Howarth from the Leeds West Indian Carnival Committee for the Carnival Parade in August. RJC have agreed if necessary the group can use their minibus to get young people to the summer school

| | Financial Information |
|-------------------------------------|--|
| YAF funding requested | £6,590 |
| Total cost of project | £8,972 |
| Match funding/Other funding sources | £2,382 |
| Previous funding received | £6,110 towards Carnival Mash up in 2017. |

Full Breakdown of Costs

| Item | Wellbeing | Other (with funding body/date decision) |
|---|-----------|---|
| Taster Sessions – Workshops in Education and Community settings | £1,440 | |
| Communication and marketing | £400 | |
| Artists travel, Mini Bus and DBS checks | £200 | |
| Artists fees Carnival Mash Up week and participant planning session | £3,000 | |
| Leeds Beckett – Venue Hire | £1,350 | |
| Food – snacks and cooking demonstration | £200 | |
| Volunteers | | £1,382.50 |
| Co-ordination and Management | | £1,000 |

| Total: | £6,590 | £2,382 |
|--------|--------|--------|
| | | |

| Volunteers | Support the registration and monitoring process during the Carnival Mash Up. Assist |
|------------|---|
| | the artists with the pastoral care of the participants during workshops. 25 hours |

Communities Team Comments

None

1.3 Wellbeing Capital - Project Summary

| Project Name | Rainbow Revamp |
|--------------------|--------------------------|
| Amount applied for | £700 - Capital |
| Lead Organisation | Rainbow Junktion |
| Ward/Neighbourhood | Headingley and Hyde Park |

| Community Plan Objective | Best City for Health & Wellbeing |
|--------------------------|----------------------------------|
|--------------------------|----------------------------------|

Project Summary

Rainbow Junktion are a junk food cafe fighting food waste and food poverty by using edible waste food to create pay-as-you-feel lunch and shopping 3 days a week. They are at the heart of a community, and are tackling food poverty and food waste in one go.

There are no other community junk food cafes in the area and they serve around 60 people a day.

The funding would be used to purchase 25 new tables for the Rainbow Junktion. The tables would be sustainably sourced stackable wooden tables from a second hand store.

The existing tables are old, damaged and too large to encourage people to get together and chat. They aim to make the cafe as welcoming as possible. They have redecorated and bought sound insulation, the last step is finding some fit for purpose tables.

When will the project run?

2018 - 2019

Targets for the project and how success will be measured

- Purchase of new tables
- Positive feedback from customers

How the project will be promoted and/or participation encouraged

Redecoration will be publicised on Social Media.

Exit strategy/How the project will continue after the funding

They manage to sustain the cafe through fundraising evenings and the occasional grant which subsidise the pay-as-you-feel donations from the cafe.

Other organisations involved

They based in All Hallows' Church but are not a religious organisation. All are welcome.

| Financial Information | | | | |
|---------------------------------------|------|-----------|---------------------------------|------------------|
| Capital funding requested | £700 | | | |
| Total cost of project | £700 | | | |
| Match funding/Other funding sources | N/A | | | |
| Available Funds in Group Bank Account | | | | |
| Funding received since 2010 | N/A | | | |
| Full Breakdown of Costs | | | | |
| Item | | Wellbeing | Other (with funding body) | Date of Decision |
| Tables v 25 @ annrov C20 aach | | C700 | | |

| Item | Wellbeing | (with funding body) | Date of Decision |
|-------------------------------|-----------|---------------------|------------------|
| Tables x 25 @ approx £28 each | £700 | | |
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| Total: | £700 | | |

| Details of volunteers 30 volunteers support the café. | |
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| Volunteer role | 1 manager and 1 volunteer will work to source the tables required. |

Communities Team Comments